

# MINUTES

## Regular Meeting BOARD OF TRUSTEES

Vernon College  
December 10, 2025

The Board of Trustees of Vernon College met on Wednesday, December 10, 2025 at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Mr. Bob Ferguson – Chairman, and Mrs. Betsy Smith – Secretary. Other board members in attendance were Mr. Daryl Wolf, Mrs. Jamie Chapman, Mr. James Brock and Mrs. Meg Heatly. Absent was Mrs. Ann Wilson – Vice-Chairman.

Others present were Dr. Dusty Johnston, President; Mrs. Shana Drury, Vice President of Instructional Services; Mrs. Mindi Flynn, Vice President of Administration; Mrs. Bettye Hutchins, Dean of Instructional Services; Ms. Michelle Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Jackie Polk, Director of Human Resources; Ms. Colleen Moore, Director of Enrollment Management/Registrar; Mrs. Kelly Miller, Director of Student Success; Dr. Brad Beauchamp, Director of Institutional Assessment, Planning, and Effectiveness/SACSCOC Liaison; Mrs. Jeanne Ballard, Director of Financial Aid; Mrs. Rachel White, Director of PASS Department/Coordinator Students with Disabilities; Dr. Stephen Underhill, Business Management Instructor; Mr. Jason Scheller, Division Chair of Behavioral & Social Sciences; Mr. Kevin Holland, Director of Campus Police; and Ms. Mary King, Administrative Secretary to the President. Guests present were Mr. Garrett Mayes, Assurance Senior and Jeff Graham, Managing Partner, with Condley and Company, LLP; Mr. Mike Chacanaca with Vernon Daily Record.

Chairman Ferguson called the meeting to order at 11:30 a.m.

### Consent Agenda

Mrs. Chapman made the motion, seconded by Mrs. Smith, to approve the Consent Agenda containing the *Minutes of the November 12, 2025 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Public Comment – No one was present to make comments.

### Action Item A

Mrs. Mindi Flynn presented the *Financial and Investment Reports as of November 30, 2025*. Mr. Brock made the motion, seconded by Mr. Wolf, to approve the Vernon College year to date monthly financial and investment reports as presented. The motion carried unanimously.

### Action Item B

Mrs. Chapman made the motion, seconded by Mrs. Smith, to approve the *Notice of Filing Period* (January 14 through February 13, 2026) and the *Order of Trustee Election to be conducted May 2, 2026*. Dr. Johnston stated the purpose of this election is to elect one trustee each for the two positions - Place #1 (currently James Brock), and Place #2 (currently Betsy Smith) for full six (6) year terms. By election code, a press release with this information will be sent to the Vernon Daily Record on the required date. The motion carried unanimously.

### Action Item C

Mrs. Smith made the motion, seconded by Mrs. Chapman, to approve the *2024-2025 Vernon College Audit prepared by Condley and Company from Abilene TX* and publicly presented by auditor Mr. Jeff Graham. The motion carried unanimously.

### Action Item D

Mrs. Chapman made the motion, seconded by Mrs. Heatly, to approve the *Vernon College 2026-2030 Strategic Plan* as presented by Dr. Brad Beauchamp. The motion carried unanimously.

### Action Item E

Mr. Wolf made the motion, seconded by Mrs. Heatly, to approve the *Nail Technician program* as presented by Mrs. Drury. The motion carried unanimously.

## Action Item F

Mrs. Chapman made the motion, seconded by Mrs. Smith, to approve the resale of the following tax property held in trust by the City of Vernon. The motion carried unanimously.

- Parcel R1350001, bidder Linda Shivers Living Trust, for the amount of \$18,001.00

## President's Report/Board Discussion

Open discussion on the following –

- Michael Schoppa and his students showing good PR with the Agriculture program
- Tax abatement policy

The Board also heard discussion, reports and updates regarding the Board TASB (LOCAL) policy DCA/faculty multi-year contracts and TASB Update 50.

Institutional Assessment, Planning, and Effectiveness/Student Success Data Fact – Dr. Brad Beauchamp went over the Core Curriculum Assessment report, and shared results from the Vernon College Effectiveness Questionnaire as the Student Success data fact for this month. The results from the CCSSE were not enough to present and will be offered again in the spring.

Student Highlight – Mrs. Rachel White presented Eva Paulsberg as the Student Highlight for the PASS Department. She stated this student chose to attend Vernon College to complete her first two years of college before transferring to a four-year university. Her dedication to her academics is incredible and she is an involved member of our student body. She serves as a peer tutor in our Tutoring Center Writing Lab. She plans to attend Tarleton State University.

Dr. Johnston presented the Upcoming College Events:

- (1) College Closed for the Holidays – Friday, December 19, 2025 12:00 noon
- (2) College Re-opens for Spring Semester – Monday, January 5, 2026
- (3) Spring 2026 Kick off all employee professional development – Vernon campus – Thursday, January 8, 2026
- (4) Faculty professional development -Skills Training Center – Friday, January 9, 2026
- (5) On-site Final Registration: Vernon and Wichita Falls – Monday, January 12, 2026
- (6) Spring 2026 Classes begin – Wednesday, January 14, 2026
- (7) January Board of Trustees meeting – Wednesday, January 14, 2026 – Vernon campus
- (8) Vernon College Foundation meeting – Thursday, January 15, 2026 – Vernon campus
- (9) Martin Luther King Holiday – Monday, January 19, 2026
- (10) TCCTA Convention-February 18-20, 2026 – Frisco, TX

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Mrs. Chapman made the motion, seconded by Mr. Wolf, to approve the personnel changes as recommended by Dr. Johnston and detailed on item 6 B Personnel Information Sheet. The motion carried unanimously.

### A. Employment

1. Kären LaTouche, Coordinator of Admissions and Registrar, Century City Center, effective December 15, 2025
2. Jeffrey Chan, Instructional Designer/Trainer - Century City Center, effective January 1, 2026

### B. Reassignment

1. Caylen Myracle, from Assistant Director of Institutional Assessment, Planning, and Effectiveness, to Assistant Director of Information System and Technology, effective November 1, 2025
2. Ashley Gates, from Adjunct LVN Instructor to Assistant Coordinator, Nursing Lab Instructor – Century City Center, effective December 1, 2025

### C. Consider Reappointment

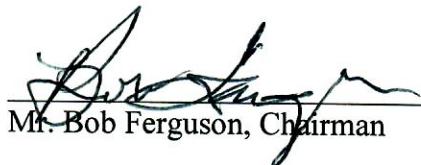
1. Jaylan Thomas, Volleyball Coach for 2026

Closed Session: Mrs. Smith made the motion, seconded by Mrs. Chapman, to go into closed session at 1:00 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

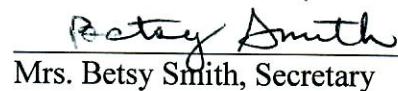
Discussion Only – No Action

Open Session: Mrs. Chapman made the motion, seconded by Mr. Wolf to reconvene at 1:28 p.m. in open session. The motion carried unanimously.

There being no further business Mr. Wolf made the motion, seconded by Mrs. Heatly, to adjourn the meeting at 1:30 p.m. The motion carried unanimously.



Mr. Bob Ferguson, Chairman



Mrs. Betsy Smith, Secretary